

**VILLAGE OF NORTHFIELD
BOARD OF TRUSTEES
Minutes of January 15, 2008**

- I. **ROLL CALL:** Chair James Wilson, Trustees Samantha Baraw, Libby Hambleton, Thomas McCarney, and Richard Sutor. Also present were Manager Nanci Allard and Kathleen Lott (*Northfield News & Transcript*).

Chair Wilson called the meeting to order at 7:00 p.m.

II. **PUBLIC PARTICIPATION (Scheduled)**

- a. **Larry Drown: Power Connection Request.** Mr. Drown did not attend.

III. **ACTION ITEMS**

a. **Approval of Minutes**

1. **December 11, 2007 (Regular Meeting).** Motion by Trustee Hambleton, seconded by Trustee McCarney, to approve the minutes. **Motion passed 5-0-0.**

b. **Approval of Bills**

1. **Warrant #14-08.** Motion by Trustee Sutor, seconded by Trustee Hambleton, to approve Warrant #14-08 in the amount of \$340,150.57. **Motion passed 5-0-0.**
2. **Validation of Warrant #13-08.** Motion by Trustee Sutor, seconded by Trustee Hambleton, to validate the warrant. **Motion passed 3-0-2, with Trustees Baraw and McCarney abstaining.**

- c. **Capital Equipment Refunding Note (2005 International Dump Truck): \$31,616 at 4.00% interest.** Motion by Trustee McCarney, seconded by Trustee Sutor, to approve the resolution and sign the note. **Motion passed 5-0-0.**

- d. **Capital Equipment Refunding Note (Sidewalk Trackless): \$42,000 at 4.00% interest.** Motion by Trustee Sutor, seconded by Trustee Hambleton, to approve the resolution and sign the note. **Motion passed 5-0-0.**

- e. **Executive Summary: Certificate of Village Highway Mileage.** Motion by Trustee Sutor, seconded by Trustee Baraw, to sign the Certificate of Village Highway Mileage. **Motion passed 5-0-0.**

- f. **Integrated Resource Plans (IRP).** Trustee Sutor recommended that the Board authorize the Manager to provide a statement of support to the Public Service Board (PSB) for VPPSA's project. Motion by Trustee Sutor, seconded by Trustee McCarney, to reassure the PSB that VPPSA is working with our interest and consent. **Motion passed 5-0-0.**

- g. **Hot Water Heater Program.** Manager Allard recommends that we pay the \$750 to Green Mountain power (GMP) to pay off the hot water heater contracts. There are twenty-five (25) customers that have hot water heater rentals and Manager Allard will contact the customers to show the transfer. Trustee McCarney would like to "cut our losses" on this; for \$750, let's count it as a loss and turn it over to the customers directly and not try to recoup the costs. Motion by Trustee Sutor, seconded by Trustee McCarney, to purchase the hot water heaters for \$750 and give them to the customers for no charge provided that we get no objection from the PSB. **Motion passed 5-0-0.**

- h. **Village Clock Restoration:** We have enough money to make it work but Green Mountain Clock Shop is recommending a \$17,000 "face lift". We are \$6,000 short to do everything. The feeling of Trustees McCarney and Sutor is in completing the entire project.

IV. REPORTS

a. Village Manager

1. **Cetrangolo Lot.** Michael D. Henry & Company, LLC has put in an application for a building on the site, possibly a Family Dollar store. This application will come before the Planning Commission at their next meeting (01/21/08).
2. **Police Department.** A new Police Sergeant has been hired.

b. Committee Reports

1. **Merger Committee.** The Merger Committee will meet next Monday (01/21/08) at 6:30 p.m. in the Municipal Building.

c. Miscellaneous

1. **VPPSA Transco Repayment Options.** Trustee Suitor described two (2) options for repaying the Transco stock options. His recommendation is to pay off the items as soon as possible but the Board will discuss this further at the next meeting.
2. **Joint Board Meeting: January 22, 2008.** There will be a Joint Board meeting on that night to discuss a personnel matter.
3. **Efficiency Vermont Project update:** The next meeting (01/24/08) will be held up at Brad Denny's house.
4. **Water Project update.** Stantec came today and delivered copies of the contract. They did have a few comments from the State and USDA, but the contract has been approved. They are planning to get the request for bids out by the end of this month.

V. PUBLIC PARTICIPATION (Unscheduled): None.

VI. EXECUTIVE SESSION: Motion by Trustee Suitor, seconded by Trustee Hambleton, to go into executive session to discuss two (2) legal matters (Tuckaway Lane and GMP Contract). **Motion passed 5-0-0.**

The Board went into executive session at 8:04 p.m.

Motion by Trustee Suitor, seconded by Trustee Baraw, to come out of executive session. **Motion passed 5-0-0.**

The Board came out of executive session at 8:50 p.m.

Motion by Trustee Suitor, seconded by Trustee McCarney, to authorize the Manager to sign the contract with Green Mountain Power. **Motion passed 5-0-0.**

VII. ADJOURNMENT: Motion by Trustee Hambleton, seconded by Trustee Baraw, to adjourn. **Motion passed 5-0-0.**

The Board adjourned at 8:51 p.m.

Respectfully submitted,

Samantha H. Baraw

Samantha H. Baraw, Clerk

These minutes are subject to approval at the next regular meeting.